



Khulna University
Khulna
Office of the Registrar
(Establishment-3)

Record Number: 37.01.4701.000.108.08.0004.23.57

Date: 23/04/2026

Office Order

In exercise of power entrusted by the concerned office order (Memo No. 03.069.025.06.00.003.2011-144(500) dated 19-06-2011 A.D. and 05-03-1418 B.E.) issued from the Secretariat of the Honourable Prime Minister of the People's Republic of Bangladesh, Mrs. Shamima Khatun (Passport Number: A08644932), Assistant Registrar, English Discipline in Khulna University, Khulna, Bangladesh has been permitted 15 (fifteen) days 6th Recreation leave from 07 to 21 May, 2026, permitted 16 (sixteen) days Eid-ul Azha & weekly holidays from 22 May to 06 June, 2026 and granted earned leave for 26 (twenty six) days from 07 June to 02 July, 2026 for a total period of 57 (fifty Seven) days from 07 May to 02 July, 2026 to perform holy Hajj in Saudi Arabia. The Government of Bangladesh or the authority of Khulna University will have no financial involvement/contribution in this issue. She will be temporarily released from her duties at the University from the afternoon of 06 May, 2026.

This Office Order has been issued with the approval of the authority

23-04-2026

Professor Dr. S M Mahbubur Rahman
Registrar (In-Charge)

Record Number: 37.01.4701.000.108.08.0004.23.57/1 (14)

Date: 23/04/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka, ;
2. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Dhaka, ;
3. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka, ;
4. Director General, Passport and Immigration, Government of the People's Republic of Bangladesh, Dhaka, ;
5. General Manager, Foreign Exchange Policy Department, Head Office, Bangladesh Bank, Dhaka, ;
6. Head, English Discipline, Khulna University, Khulna, ;
7. Director, Finance and Accounts Division, Khulna University, Khulna, ;
8. Director, ICT Cell, Khulna University, Khulna, Khulna, ;

9. Secretary to the Vice-Chancellor, Khulna University, khulna (requested to inform to the Hon'ble Vice-Chancellor), ;
10. Secretary to the Pro-Vice Chancellor, Khulna University, khulna (requested to inform to the Hon'ble Pro-Vice Chancellor), ;
11. Mrs. Shamima Khatun, Assistant Registrar, English Discipline, Khulna University, Khulna, ;
12. Officer (In-charge), Passport and Immigration Office, all port of Bangladesh, ;
13. Concerned file, and
14. Guard File, .



Reshma Aktar

23-04-2026

Reshma Aktar

Deputy Registrar and Head of the
Section, (Establishment-03)